

TOPIC MANAGEMENT

FOUR-STEP FORUM
EXPLORATIONS are:

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WHY Questions

Why is this hard?
Why is this relationship difficult?

- Significant
- Unresolved
- Emotional Complexity

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I am looking for
CLARITY and
SELF AWARENESS

PLANNED Explorations
Q2: IMPORTANT but NOT Urgent

IMPROMPTU Explorations
Q1: URGENT and IMPORTANT

IDEA GENERATION Topics are:
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WHAT & HOW Questions

What might I be missing?
How could I improve?

- Brainstorming - generate many creative ideas, as a group
- Blind Window - What could I be missing?
- Experts - internal or external experts share knowledge
- Resources - books, videos, web sites that are valuable
- Goal accountability - small or whole group

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I am looking for
LEARNING and **IDEAS**

Topics can be
Q2: IMPORTANT but NOT Urgent
Q1: URGENT and IMPORTANT!